UCard System Fees for Blackboard Patrons:
(Fees are billed monthly.)

A. **Transaction fee:** Supports Blackboard hardware and software yearly fee.*

<table>
<thead>
<tr>
<th>Range</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0 to $1,000</td>
<td>2.5%</td>
</tr>
<tr>
<td>$1,001 to $5,000</td>
<td>2.0%</td>
</tr>
<tr>
<td>$5,001 and up</td>
<td>1.5%</td>
</tr>
</tbody>
</table>

Off campus merchant’s minimum - 3.5% (shared revenue with ASUU).
Departmental transaction revenue is reimbursed bi-monthly.

B. **UCard System Fee:** Supports Blackboard hardware and software yearly fee.*

Monthly fee - 20% of original equipment purchase cost.

*The yearly Blackboard fees are based on the number of cardholders using the system, original equipment costs and hardware maintenance agreements.

C. **Maintenance/Service Agreement Options:** Supports system costs, i.e.: server maintenance contracts and eventual server replacement.

    Option A: Departmental yearly service package:
    20% of equipment purchase price per device and cost of parts.

    Option B: Hourly service rate:
    $50.00 per hour from 8:00am to 5:00pm regular work days as defined by the University, billed by the ½ hour
    $75.00 per hour after 5:00pm weekdays and weekends
    $100.00 per hour Holidays

Response time:
Regular business hours: 2 hours from the time of contact
After hours and weekends: 4 hours from the time of contact

Equipment:
Departments are encouraged to purchase equipment through the UCard office to ensure Blackboard warranty and compatibility. Each area owns and determines replacement or upgrade timeline for their devices. Departments individually purchase consumables, i.e.: receipt printer paper, printer ribbons, etc.

Licenses:
Each area is responsible for the cost of specialized software licensees purchased through the UCard office, specific to their needs and requests. If a campus wide fee exists, the expense will be shared by the departments utilizing the product or service.